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Hotel and Motel
Slip, Trip and Fall Risk Management Checklist

Slip, trip, and fall incidents remain a leading cause of guest injuries and liability claims within the hospitality sector. These events are often influenced by a combination of environmental conditions, human factors, facility design, maintenance practices, and operational controls. Advances in building design, floor materials, lighting, and inspection technologies continue to shape industry best practices.

To support proactive loss prevention, Arch Insurance Risk Engineers (AIRE) developed this checklist to help hotel and motel operators evaluate common slip, trip, and fall exposures and assess the effectiveness of existing controls. The checklist reflects current industry standards, emerging technologies, and proven risk management practices and should be applied with consideration of site-specific conditions and operations.

Completed By:	**Date:** MM/DD/YYYY

Section	Compliance Item	Yes	No	N/A
Management Systems & Training	Written slip, trip, and fall prevention program supported by management	☐	☐	☐
	Employee orientation and refresher training addressing hazard recognition and spill response	☐	☐	☐
	Routine review of guest liability and workers' compensation loss data for trends	☐	☐	☐
	Documented incident response and reporting procedures	☐	☐	☐
	Formal inspection and housekeeping program with documented logs	☐	☐	☐
	Use of floor-care products and methods appropriate for surface type and occupancy	☐	☐	☐
Interior Walking & Working Surfaces	Good housekeeping maintained, walking surfaces free of debris, cords, and obstructions	☐	☐	☐
	Floor surfaces appropriate for use and maintained to preserve slip resistance	☐	☐	☐
	Transitions between flooring materials clearly defined and flush	☐	☐	☐
	Adequate lighting provided in corridors, lobbies, and common areas	☐	☐	☐
	Weather mats provided at entrances during inclement weather and maintained in good condition	☐	☐	☐
Stairs, Ramps & Elevation Changes	Consistent stair riser heights and tread depths	☐	☐	☐
	Handrails provided, secure, and continuous where required	☐	☐	☐
	Non-slip stair nosing or tread surfaces in place	☐	☐	☐
	Changes in elevation clearly marked and well illuminated	☐	☐	☐
Guest Rooms & Bathrooms	Furniture stable and maintained in good condition	☐	☐	☐
	Floor coverings secured and free of tears or curling	☐	☐	☐
	Electrical cords routed away from walking paths	☐	☐	☐
	Slip-resistant surfaces or mats provided in tubs and showers	☐	☐	☐
	Grab bars secure where installed	☐	☐	☐

Section	Compliance Item	Yes	No	N/A
Food Service & Kitchen Areas	Slip-resistant flooring or mats provided in wet or grease-prone areas	☐	☐	☐
	Cleaning methods effective at removing grease and residue	☐	☐	☐
	Spills addressed immediately and warning signage used during cleaning	☐	☐	☐
	Employees required to wear slip-resistant footwear where appropriate	☐	☐	☐
Exterior Walkways & Parking Areas	Walkways and parking surfaces maintained free of holes, uneven pavement, or obstructions	☐	☐	☐
	Adequate illumination provided for exterior paths and entrances	☐	☐	☐
	Drainage directed away from walking surfaces	☐	☐	☐
	Weather-related hazards (rain, ice) addressed promptly	☐	☐	☐
Pools, Spas & Fitness Areas	Slip-resistant surfaces provided and maintained around wet areas	☐	☐	☐
	Drainage adequate to prevent standing water	☐	☐	☐
	Rules posted and enforced to discourage running	☐	☐	☐
	Equipment and walking surfaces maintained in good condition	☐	☐	☐
Incident Response & Continuous Improvement	Incidents documented promptly with photographs and witness statements	☐	☐	☐
	Conditions corrected as soon as practical following an event	☐	☐	☐
	Findings incorporated into training and inspection programs	☐	☐	☐
	Periodic reassessment of controls based on experience and industry developments	☐	☐	☐

Explain all “No” responses and actions taken:

For more information, visit www.archinsurance.com/aire or contact us at aire@archinsurance.com

Checklists authored by Arch Insurance Risk Engineers are practical tools designed to help clients evaluate their own hazards and existing controls. Rooted in comprehensive risk assessment, hazard identification, and industry standards, these checklists guide organizations through a structured self-review of key exposures that can lead to property damage, injuries, or business interruption. By promoting awareness and informed action, AIRE Checklists support proactive risk management and continuous improvement. Checklists are for informational purposes only.

Reviewed By:	Date: MM/DD/YYYY